iGetin2College

Application Checklist

(for each of the colleges you are applying to, use the following checklist)

- ☐ Get on their mailing list
- ☐ Visit the campus and attend open house events
- ☐ Note the regular application deadline
- ☐ Note the early action/decision deadline
- ☐ Note the priority financial aid deadline
- ☐ Note the regular financial aid deadline
- ☐ Rank as Likely (Safe) Target (Match) or Reach (have some of each)
- ☐ Download a practice application, at least the Common App
- ☐ Brainstorm and develop essays
- ☐ Have others proof your essay - read it out loud
- ☐ Set up an interview if offered – at least with an alumni or representative
- ☐ Send thank-you note(s) to interviewers
- ☐ Submit the application, sign and pay fee
- ☐ Keep copies of everything and use certificates of mailing when needed
- ☐ Have high school transcript sent (form needed?)
- ☐ Ask for letters of recommendation
- ☐ Send thank-you's to letter writers
- ☐ Send test scores (SAT, ACT, AP, SAT Subject as applicable)
- ☐ Confirm receipt of all materials
- ☐ Send any supplemental materials (portfolios, etc. as required)
- ☐ Consider sending a resume with small picture if appropriate (most public schools will not want this – privates might)
- ☐ Be sure all financial aid forms are in (see financial aid checklist)
- ☐ Send mid-year report (first semester senior grades) if required
- ☐ Receive decision – read all information carefully
- ☐ Receive financial aid letter if accepted
- ☐ Notify schools of your decision by May 1 and send deposit if applicable
- ☐ Watch for housing forms and other information to follow