

ORHS Counseling Office – Summer Hours and Information

Office Hours	Monday – Thursday, 8:00am – 3:30pm (closed on Fridays) SCHOOL SITE IS CLOSED JUNE 15th - JULY 7th
Connecting with On-Site Staff	Registrar - Kathy Schults <ul style="list-style-type: none"> • kschults@eduhdsd.k12.ca.us • 916-933-6980 x 3054 Counseling Secretary – Sherry Butler <ul style="list-style-type: none"> • sbutler@eduhdsd.k12.ca.us • 916-933-6980 x 3050
Regular Staff/ Return Dates	<ul style="list-style-type: none"> • Counselors are out for the summer. • You are free to email your counselor and they will reply when they return in August.
Transcripts	<p>See website under the Counseling/College & Career tab for a request form and contact information or pick up a transcript request in the Counseling office.</p> <ul style="list-style-type: none"> • Submit request to Registrar via email, fax, mail or in person
Work Permits	<p>Work Permits should be obtained in the Counseling Department at each school site. <i>When the Counseling Department and Career Centers are closed</i>, a Work Permit can be obtained at the El Dorado Union High School District Office located at 4675 Missouri Flat Road, Placerville, CA, Student Services, Building D.</p> <ul style="list-style-type: none"> • Students must present a completed <i>Statement of Intent to Employ Minor and Request for Work Permit</i> form #B1-1 to obtain their work permit. This form is available at all school sites, the District Office, or on-line at www.eduhdsd.k12.ca.us. • If you have any questions, please contact your Counseling Office, or the Student Services and Innovations Department at the District Office, 530-622-5081 ext. 7224 or 7229.
Summer Registration	<ul style="list-style-type: none"> • If you are new to the area and have an incoming 9th through 12th grader, please contact our Registrar, Kathy Schults. The registration packet and information can also be found on our website.
SAVE THE DATES	<ul style="list-style-type: none"> • New Student information including AERIES account set-up instructions: A mailer will be sent home mid-July. • 9th Grade Orientation: Wednesday, August 2nd AND/OR Thursday, August 3rd. 7am-1:00pm; Large Gym (<i>Link Crew Leaders will call families with the details.</i>) • New Parent Orientation: Thursday, August 3rd at 6:00pm; Large Gym (<i>A communication will be sent via mailer and ParentSquare mid-July</i>) • Class Schedules: Can be accessed in AERIES Friday, August 4th • First Day of School: Monday, August 7, 2023